



FIRST-YEAR SURVIVAL GUIDE

Bachelor's & Master's

Your map through UVT's administrative maze

No guesswork or misplaced paperwork — just a clear, step-by-step route through the regulations.



STEP 0 · Study agreement

The study agreement(s) must be signed electronically. You cannot complete enrolment without a signed agreement.

1.

Go to

contracte.uvt.ro

using your institutional account.

2.

Check and, if necessary, complete the requested information.

3.

Generate and sign your study agreement.

Follow the instructions sent to your institutional email address.



The rules governing student life

The Code of Student Rights and Responsibilities and the Regulations on the Academic Activity of Bachelor's and Master's Students cover your entire academic journey:

- obtaining/regaining student status, registration and enrolment;
- the organisation of teaching activities and the educational process;
- the credit system and the recognition, equivalence and transfer of credits;
- assessment, examinations, grading and the conditions for re-examination/re-enrolment in a course;
- progression, reclassification and internal or international mobility;
- extension, repetition, interruption and resumption of studies;
- withdrawal, expulsion, re-enrolment, rewards and sanctions;
- the requirements for completing your studies.

Always consult the current version of UVT regulations.



Have a question? Cannot find a document? Unsure about a procedure?

The Student InfoCentre is your first point of contact for information.

info@e-uvt.ro

0256 592 787 (UVT)

0256 592 788 (UVT)

0256 592 586 (FEAA/FCBG)

0256 592 900 (FMT/FAD)

0256 592 400 (FD)

European Student Card

The European Student Card replaces the paper student record book and is the digital document confirming your UVT student status.

The card is generated and validated online.

Its QR code enables electronic identification at UVT and at higher education institutions across Europe.

Access: id.e-uvt.ro



Student travel card

Students enrolled in full-time programmes, aged up to 30, are eligible for a student travel card providing a rail fare discount.

The rail travel card is issued by the Student InfoCentre after the study agreement has been signed. Students may collect it only after receiving confirmation that it is ready.

When collecting it: bring a 3 × 4 cm photo (ID-style).

The card provides a 90% discount on rail travel, in accordance with current legislation.

In subsequent years, the card must be validated to confirm your student status.

Always consult the current version of UVT regulations.



STPT public transport pass reimbursement

Students enrolled in full-time programmes, up to the age of 30, are eligible for a local transport discount: 90% reimbursed by UVT after purchasing the pass.

Students enrolled in distance/part-time programmes are not eligible for this benefit.

For UVT reimbursement: copy of your ID (first claim only), original receipt, copy of the transport card and bank statement (first claim or when changing accounts). Submit the documents to the Student InfoCentre.

Deadline: documents submitted between the 1st and 14th are reimbursed in the current month; those submitted after the 14th are reimbursed the following month.

Access: uvt.ro – STPT pass reimbursement



Accommodation

Check the criteria, required documents and deadlines in the Accommodation Regulations.

Access: uvt.ro → UVT Campus → Student accommodation



Scholarships

Not all scholarships require an application.

Applications are submitted at burse.uvt.ro only for certain categories, such as social scholarships, study grants and other cases specified in the regulations.

For example, academic performance scholarships do not require an application.



Optional courses

Check your faculty's website and announcements so that you select optional courses on time.

The selection period is limited. Do not wait until the last day.



DCT · Cross-disciplinary complementary courses

Bachelor's students must select and pass at least 3 distinct cross-disciplinary complementary courses, required during years II–III.

You cannot complete your Bachelor's degree unless you take and pass them. The number of courses and the semesters in which they must be selected may vary by study programme.

Check the information and calendar published for the current academic year.

Access: dct.uvt.ro



Erasmus+

Follow the announcements from the Department of International Relations and the dedicated Erasmus+ student mobility page.

Access: ri.uvt.ro → Erasmus+ outgoing students



Do not miss deadlines

Informed students avoid administrative problems.

Check regularly:

your institutional email;

NEXUS;

SmartPortal;

your faculty website and official UVT announcements.

Deadlines are not extended because you missed an announcement.



IDENTITY, COURSES AND CREDITS

What you need to know from your first year until graduation

Digital resources and useful pages



Agreements
sign your agreement
[Open link](#)



NEXUS
requests and applications
[Open link](#)



SmartPortal
grades, fees, academic record
[Open link](#)



Regulations
methodologies and procedures
[Open link](#)



Burse
submit applications
[Open link](#)

Essential academic guidance

Important: check before you begin

For each course, you need to know **what is expected, which requirements you must meet and how you will be assessed.**

Curriculum

Lists the courses, semester, number of credits (ECTS) and type of assessment.

Course syllabus

Details the content and activities, attendance and participation requirements, examination eligibility, assessment method, weighting of components in the final grade, passing requirements and bibliography.

Timetable and course platform

Check the schedule and location of classes, as well as materials, assignments, announcements and any changes.

Faculty and UVT regulations

Read about the rights, responsibilities and rules that apply to academic activity.

Always consult the current versions of UVT regulations and methodologies.
Staying informed helps you avoid academic and administrative problems.

Physical education

Register within the **first 3 weeks of the semester** by attending your chosen activity at the day, time and location listed in the timetable published on the Faculty of Physical Education and Sport website.

10
attendances

minimum/semester to pass

5
attendances

minimum/semester for distance/part-time students

Check the timetable and any updates before attending for the first time.

*Applicable to bachelor's degree programmes only.

Quick access



Cazare
criteria and deadlines
[Open link](#)



Erasmus+
international mobility
[Open link](#)



DCT
complementary courses
[Open link](#)



Student Card
digital identity
[Open link](#)



Virtual Tour
explore UVT spaces
[Open link](#)

Student InfoCentre

UVT's student information and communication centre.

For administrative guidance, documents, fees, scholarships, student cards and procedures, contact the relevant Student InfoCentre location.

info@e-uvt.ro

0256 592 787

(UVT)

0256 592 788

(UVT)

0256 592 586

FEAA / FCBG

0256 592 900

FMT / FAD

0256 592 400

FD

Opening hours and locations

Online: info@e-uvt.ro or through the form available on the Student InfoCentre webpage.

UVT Main Building · Room 001

FCBG—Geografie, FEFS, FFM, FLIFT, FI, FPSE, FSAS, FSGC
Mon, Tue, Thu, Fri: 8:00–16:00 · Wed: 8:00–18:00

FCBG Building

FCBG—Biology/Chemistry and FEAA
L, Mi, J, V: 8:00–16:00 · Ma: 8:00–18:00

4 Oituz Street · Room M13

temporary location for the Faculty of Law
Mon–Fri: 8:00–16:00

FMT · 1 Libertății Square, ground floor

Faculty of Music and Theatre and Faculty of Arts and Design
Mon–Fri: 8:00–16:00

Check. Ask. Act on time.

The Student InfoCentre helps you find accurate administrative information.